

Newport MS/HS MLA Guidelines 2009

Updates:

- **No more underlining**; *italicize titles instead*
- **No more URLs**; Urls are only needed if author name, website name, and article title are not available.
- **Add medium of publication to the end of citations**; Print. or Web.
- **New Abbreviations**; Many web source entries now require a publisher name, a date of publication, and/or page numbers. When no publisher name appears on the website, write **N.p. for no publisher given**. When sites omit a date of publication, write **n.d. for no date**. For online journals that appear only online (no print version) or on databases that do not provide pagination, write **n. pag. for no pagination**.
- **One space after the punctuation of a sentence**; don't hit the space bar twice after a period.

No changes:

- **Date are still day then month then year**; 1 September 2009
- **Everything is still doubled-space**; footnotes are an exception.
- **Times New Roman , size 12 font.**
- **Header is author of the paper last name and page number**; Wagner 1
- **Punctuation always goes inside the quotations.**
- **If no author or editor is given, start with the entry title** (common with encyclopedia and internet sources).
- **The works cited page is in alphabetical order according to the first letter of each entry with the title Works Cited (no bold, no underline, or italics) at the top of the page.**
- **Works Cited entries are doubled-spaced and have a period at the end.**
- **Works Cited entries that are more than one line should have the second and any subsequent lines indented five spaces (one tab).**
- **In the Works Cited citations, abbreviate names of months except for May, June, and July.**
- **For sources not listed, email or see Mrs. Wagner in the library.**

(See examples below)

How to cite common sources for works cited pages:

MAGAZINE

Author's last name, First name. "Article title." *Magazine Name* Date of Publication:

Pagination of the entire article. Medium of Publication.

Example:

Gallagher, Lori. "High School Principals Unite." *Time* 24 Feb. 2008: 1-4. Web.

NEWSPAPER

Author's last name, First name. "Article title." *Newspaper Name* [Place of Publication unless

written in title or a nationally recognized publication] Date of Article: Page number(s). Print

Example:

Hart, Amy. "Math Rocks." *Newport News* [Newport, PA] 3 Jan. 2009. N. pag. Web.

ENCYCLOPEDIA

Author's last name, First name. "Entry title." *Encyclopedia Name*. Date of Edition. Pagination. Medium of

Publication.

Example:

Stewart, Angela. "English Literature." *Britannica*. 2008. N. pag. Web.

BOOK:

Author's name, first name. *Title of Book*. City of Publication: Publishing Company Name, Copyright date.
Medium of Publication.

Example:

Wagner, Amy. *Library Libretto*. New York: Bethany House Publishing, 2007. Print.

BOOK WITH TWO AUTHORS

First author's last name, First name, and second author's first name last name. *Book Title*. City
of Publication: Publishing company's name, most recent copyright date. Medium of Publication.

Example:

Miller, Anne and Christine McLaughlin. *Exciting English Composition*. Newport: Perry County
Publishers, 2005. Web.

BOOK WITH EDITOR AND NO AUTHOR

Editor's last name, First name, ed. *Book Title*. City of Publication: Publishing company's name,
most recent copyright date. Medium of Publication.

Example:

Wagner, Warren, ed. *Guidance Counseling of the Future*. Philadelphia: Counseling
Incorporated, 2006. Print.

INTERNET

Author's last name, First name (if available). "Web page title or portion of the web site used." *Site Name*. Date of posting or most recent update. Name of Publisher. Pagination. Web. Date you accessed the site.

Example:

Shomper, Amy. "WWII." *History at its Best*. 4 Dec. 2008. Newport School District. N. pag. Web. 12 Dec. 2008.

DATABASE

Author's last name, First name (if given). "Article title." *Name of Newspaper or Magazine* Date: Pagination (or number of paragraphs if page is unavailable). *Database*. Web. Date accessed.

Example:

Quay, Jennifer. "Basketball Rebound." *Fitness and Health* 9 May 2006: 1-3. *Student Research Center*. Web. 16 Oct. 2008.

(continue)

How to use Parenthetical Documentation correctly (internal citations):

MAGAZINE or Newspaper

(Author's last name Page #) – specific page(s) of used note

ENCYCLOPEDIA

(Author's last name Page #) – specific page(s) of used note

or

("Entry title" Page #) – specific page(s) of used note without author

BOOK

(Author's last name Page #) – specific page(s) of used note

INTERNET

(Author's last name) or ("Site article title")

DATABASE

(Author's last name Page #) or (Author's last name) – if pagination is not given

Works Cited

Gibaldi, Joseph. *MLA Handbook for Writers of Research Papers*. 6th ed. New York:

MLA, 2003. Print.

The Purdue OWL. Purdue U Writing Lab, 2008. Web. 27 Dec. 2008.