

NEWPORT SCHOOL DISTRICT

SECTION: CLASSIFIED EMPLOYEES

TITLE: EMPLOYMENT CONTRACT OR
BOARD RESOLUTION

ADOPTED July 22, 2002

REVISED:

<p>1. Purpose</p> <p>2. Authority SC 510</p> <p>3. Guidelines</p> <p>School Code 510</p>	<p style="text-align: center;">508. EMPLOYMENT CONTRACT OR BOARD RESOLUTION</p> <p>For the mutual benefit and protection of each regularly employed classified staff member and the district, a contract or Board resolution shall state the specifics of employment.</p> <p>The Board has the authority under law to prescribe employment conditions for the personnel of the school district.</p> <p>Willful misrepresentation of facts material to the employment and determination of salary level shall be considered cause for dismissal of the employee.</p> <p>An employment contract or resolution may specify:</p> <ol style="list-style-type: none"> 1. Salary at which the person is employed. 2. Intervals at which salary will be paid. 3. Other matters necessary for a full and complete understanding of the contract or resolution. <p>Each newly employed classified employee shall serve a probationary period during which time the individual shall be subject to discharge without notice.</p> <p>Should an employee terminate without giving the contractually specified notice, s/he shall be paid only for the days worked.</p> <p>The Board shall be notified promptly of any misunderstanding arising from application of a given contract or any error in salary paid to the employee.</p>
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